



## Job Posting: Customer Service Representative (Storefront)

**Position:** Full-time 30hrs/week - weekend availability is required

**Begins:** March 19th, 2024

Countryside Abattoir/Farms is seeking a customer service representative to join its team as the company expands its business to the East Coast.

Countryside Abattoir is located in Cormack on the island's West Coast which has made a name for itself for its red meat and wild game processing. In the past 4 years, the business has expanded its product range (steaks, sausages, patties, roasts) to include smoked bacon, and pre-cooked/smoked meats like jerky and snack sticks.

Currently, our products are sold in 17 retail locations dotted throughout Western and Central Newfoundland and Countryside pop-ups are scheduled each month which rotate locations across the entire island.

As we continue to see growth in sales demand and public popularity, a small storefront located on Topsail Road in Mount Pearl will be opening in early Spring.

### **Job Summary and Duties**

Daily Business Operations (Open/Close):

- Set up store for daily operation
- Process transactions (debit/credit/cash)
- Achieve daily sales targets
- Communicate with management on sales, feedback and needs

Customer Service:

- Positive and friendly greeting
- Communicate product information
- Sales driven
- Problem solving

Store Merchandising:

- Maintain clean and friendly storefront
- Ensure product fridges and freezers are fully stocked
- Ensure all signage, is correct and in good condition

Inventory Control:

- Regular spot checks and counts of product inventory
- Maintain supplies inventory (bags, boxes, receipt rolls etc.)
- Communicate with management in a timely manner on operational needs

Health & Safety:

- Understanding and maintenance of government health and safety policies

### **Qualifications**

- 2+ years of customer service experience
- Strong and friendly communication skills
- Exceptional organization skills
- Basic accounting skills (handling cash, managing float, cash deposits)

### **Additional Skills**

- Reliable
- Detail oriented
- Good time management
- Takes initiative
- Works well alone with minimal supervision
- Problem solving skills
- Knowledge of food safety
- Sales driven

### **Apply.**

To become part of our team, please e-mail [tmurphy@crosbiegroup.com](mailto:tmurphy@crosbiegroup.com) with your resumé and cover letter. Clearly outline how you meet the required qualifications.

Please make sure to include the following:

- Current mailing address
- E-mail address
- Phone number where you can be reached during the day

Thank you to all who apply, only those selected for an interview will be contacted.